

St. JOSEPH'S COLLEGE FOR WOMEN (AUTONOMOUS) VISAKHAPATNAM

Minutes of the First Meeting of SJCWAA (SJCW Alumnae Association) Executive Committee Meeting

Date: 26th June at 5.15 pm

Mode: virtual, in the Zoom Platform

AGENDA

1. Introduction of all the Members of the SJCWAA with their designations
2. Address by the Principal, SJCW, & Secretary, SJCWAA, Dr. Sr. Shyji PD
3. President, SJCWAA shares the Document and Objectives of SJCWAA
4. To discuss and arrive at workable strategies to
 - a) Enhance enrollment in the Alumnae Association
 - b) Build up sportive spirit and goodwill among Alumni.
 - c) Enhance rapport of the Alumnae with the present students
5. To chalk out prospective plans for the future
6. Any other matter with the permission of the Chair.

Minutes of the Executive Committee of SJCWAA held on 26.06.2021

Members of the Executive Committee present in the meeting:

Sl. No.	Name of the Member	Designation and Position in the Association
1.	Dr. P. Mangaveni (1981 MPC Batch)	President, SJCWAA Head, Dept of Chemistry, SJCW
2.	Dr. Y.Lakshmi Prabha (1981 HSc Batch)	Vice President, SJCWAA Head, Dept of Home Science, SJCW
3.	Dr. Sr. Shyji PD	Secretary, SJCWAA, Principal, SJCW, Vizag
4.	Ms. D.A. Ramani (1977 BiPC Batch)	General Secretary, SJCWAA, Incharge, Dept of Off Mgmt, SJCW
5.	Dr. P. Usha Gajapathiraju (1991 HSc Batch)	Joint Secretary, SJCWAA, Dietician & Nutritionist, Entrepreneur
6.	Dr. T. Bhaskara Sudha (1991 BA EPP Batch)	Treasurer, SJCWAA, IQAC Coordinator, SJCW
7.	Dr. Mythili Ayyagari (1979 Inter Batch)	Member, SJCWAA Senior Endocrinologist
8.	Ms. Mary Vijaya Ratna (1987 MPC Batch)	Member, SJCWAA Asst Professor, Dept of Physics, SJCW
9.	Ms. B. Anitha (2002 HEP Batch)	Member, SJCWAA Asst Professor in History
10.	Sr. Latha (2011 BA EPJ)	Member, SJCWAA Asst Professor in English
11.	Sr K C Mary	Secretary, SJCW Office Superintendent, SJCWA

The General Secretary, Ms. D.A. Ramani welcomed all the members. The General Secretary mentioned the process and the facts that led to the registering the Association as a Registered Body though the Alumnae Association was formed more than 15 years ago.

Agenda – Item No. 1 – Introduction of all the Members

Resolution: The General Secretary introduced all the Members with their year of passing out and their current designations in the Association. All the Members ratified the composition of the EC.

The meeting began with a Prayer song with the virtual lighting of the lamp on an auspicious note.

Item No. 2 – Address by the Principal and Hony Secretary

Resolution: The Secretary of the SJCWAA, Dr. Sr. Shyji PD, Principal of the College addressed the Alumnae and welcomed them as she reiterated that it was now upto them to make the Association vibrant and active and work for the welfare of the College and the students. She thanked the EC Members, especially the President and others who worked very hard to see that the MOA was finalised and the Association registered. She also spelt out briefly the financial challenges the College is facing currently and with the support of the Alumnae Association, the institution would go to greater heights.

Item No. 3 – President of the SJCWAA shares the Document and Objectives and Byelaws of the Association

Resolution: The President of the SCJWAA, Dr. P. Mangaveni, Head of the Dept of Chemistry presided over the meeting. She clearly delineated the challenges we went through in framing the document with technical support. She thanked the Management, especially Dr. Sr. Shyji and Sr. Mary, Secretary of the College for their unstinted support without which the registration could not have been possible. She read through the Document of the MOA (Memorandum of Association) cursorily which spells out the byelaws for effective functioning of the Association. She also highlighted many parts of the document as well as the Objectives of the Association.

Item No. 4 - To discuss and arrive at workable strategies to

a) Enhance enrollment in the Alumnae Association

Resolutions:

1. A virtual Reunion Meeting could be held in the month of July/August to update all the Alumnae about the Alumnae Association now a registered body with a set of bye laws and functioning. The Meetings could be even held Group wise – Science, Arts, Commerce, HSc etc. The Alumnae would be reassured that with a registered body, there would be more concrete action and progress. There could be Alumnae Reunions virtually (in pandemic time) and/or manually twice in a year, most preferably in June/July and December (being Christmas time).
2. The Alumnae could have a separate subsidiary website besides being a part of the College website for more action. Of course all events and meetings of the Alumnae would be updated in the website.
3. It was felt that the primary task of the EC Members would be to mobilise all Alumnae especially Senior Alumnae as old as 1961 to register and be role models for their Junior Alumnae and the present students. All the past Alumnae could be encouraged to be Life Members of the Association. There should be a concrete Action Plan to bring the Alumnae under the fold of the Association. One strategy which could see positive results would be to locate a Chief Coordinator Alumna among every Batch

(Science, Arts, Home Science, Commerce – not necessarily the CR) who is in touch with most of her classmates and work through her for making her classmates register with the Association.

b) Build up sportive spirit and goodwill among Alumni.

Resolutions:

1. There is also a need to gradually focus on the interests and concerns of the alumnae. Old and established Alumnae could volunteer to be 'Mentors' to the newly passing out Alumnae during their college days. We could create 'Special interests' groups among Alumnae to contemplate and plan on their specific area of extension and service to the College.
2. Plans, Events and Achievements could be published in a Newsletter called SAATH (SJCW Alumnae Association Towards Harmony) TIMES. However many success stories of the Alumnae also could be published to motivate the other Alumnae and current students of the College.

c) Enhance rapport of Alumnae with present students

Resolutions:

1. The Final Year students automatically become Life Members with the Life Membership Fee collected as part of their Final Semester fees (since two years). This initiative would make it easier even in future to mobilise funds.
2. With reference to eligibility to become members of the Association, it was resolved that once the student leaves the campus even in between without completing the course, we can register them as Alumnae. Registering them as Alumnae Association Members in the Final semester is the best option.

d) To chalk out prospective plans for the future

Resolutions:

1. An account was open in the name of St. Joseph's College for Women (A) Alumnae. Now as the Alumnae Association is registered in the name. It is resolved to open a Current Account in the SBI in the name of _____.
2. The Alumnae Association could design Special Identity Cards/Badges for each of the Alumnae with their Name, Regd No, Year and Batch for easier identification. Social Media like FB, Whatsapp, Twitter and Instagram could be expedited for networking because only through networking the Association will garner more support and publicity.
3. All the EC members conveyed their consent to extend full support to pursue the items on the agenda to strengthen the Association.
4. It was resolved that the specific plans of action would be chalked out in the successive meetings of the SJCWAA.

The meeting concluded with a formal vote of thanks proposed by the Vice President of SJCWAA, Dr. Y. Lakshmi Prabha, Head of the Dept of Home Science and ended with the National Anthem.

Place: Visakhapatnam

Principal

President

General Secretary

26.06.2021