

Instructions to Students writing II & IV End Semester regular, Supplementary and practical Examinations:

Dear students

Greetings of love and prayers from St. Joseph's College for Women (A) to each of you! Hope and pray that all of you are in good health.

You have already received the Detailed Exam Schedule and seating plan in your Student Whatsapp Groups and it is also displayed in the Website.

PLEASE READ ALL THE INSTRUCTIONS GIVEN BELOW CAREFULLY AND FOLLOW THEM:

1. The Exams as you are aware are for 3 hours Off line descriptive exams and **DESIGNATED CLASSROOMS** as per your **TIME TABLE SCHEDULE** already dispatched by the College Examination Cell and published in the College website too.
2. **CHECK CAREFULLY THE TIMETABLE FOR THE DAY OF YOUR EXAM, SPECIFIC SESSIONS and TIMINGS** of your Semester End Exams.
3. Bring your **COLLEGE ID** without fail and hall tickets will be issued on the first day in your respective rooms
4. Students should come in **COLLEGE UNIFORM** only
5. Wearing mask is **MANDATORY**.
6. Please come to the college **ONE HOUR** before your scheduled time of examinations and follow **COVID-19 protocol** (Checking at the Entrance with **THERMAL SCANNER** and ensuring you **SANITISE YOUR HANDS**)
7. Please **COOPERATE** with the Management and Faculty placed at the Entrance and the protocols they advocate.
8. Please **AVOID** coming **TOO EARLY** than the **MANDATORY ONE HOUR** to avoid crowding and being close to your classmates or others.
9. Please **DO NOT MOVE IN GROUPS** and maintain **STRICT PHYSICAL DISTANCING** in the campus.
10. Stand in a Line **MAINTAINING PHYSICAL DISTANCING** to enter your **RESPECTIVE EXAM ROOMS**.
11. In case a student is found to have fever after thermal check, she will be directed to a particular classroom to take the exam.
12. No materials except, writing materials in **TRANSPARENT POUCH**, **COLLEGE ID** are allowed in the examination room.
13. **MOBILE PHONES, PROGRAMMABLE CALCULATORS** and **OTHER ELECTRONIC EQUIPMENTS** are **STRICTLY PROHIBITED** in the examination hall.
14. Please carry **YOUR OWN WATER BOTTLES** which will be allowed into the Exam Room
15. You may also bring **YOUR OWN** small Hand Sanitizers to use in the Exam Room.
16. After you **FINISH** your exams, please take your belongings outside your respective exam room and **MOVE SWIFTLY** towards the Entrance and leave the campus immediately.

Prepare well and ensure you come prepared.

We wish each of you **THE VERY BEST** in your exams!